

COVID-Safe Check In System

Contact Tracing Register

IMPORTANT NOTE: This register is for staff use only. It should not be placed where customers can see it or displayed on a counter.

Chief Health Officer Directions require businesses and organisations to collect the contact details of persons attending their premises. It is important that we take these extra steps to strengthen our resilience and protect the health of Territorians as Australia enters into a new phase of the COVID-19 pandemic.

It is important that the customers' details are collected, kept and used on this register in a way that protects their privacy.

Information required to be collected includes:

- Name
- A contact phone number (preferred)
email address, address (optional unless phone number not provided)
- Date and time of entry into the business.

Members of the public are required to provide their contact information every time they enter the premises if they are there for more than 15 minutes.

One family member can provide their details on behalf of their family group inclusive of children.

Collecting customer contact information is critical to make sure our NT Health teams can quickly undertake contact tracing if required.

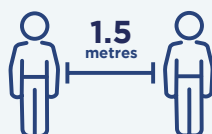
Privacy information

It is important that customer contact details are recorded and stored securely and the information recorded on this register is kept in a way that ensures the customer's privacy. This includes keeping the register in a place where it cannot be seen by customers or other people. The information needs to be safely stored for 28 days and destroyed in a secure and appropriate way after this time.

Stay COVID-Safe



Wash hands



Physical distancing



Got symptoms,
stay home



Get tested

